

**Faith Andrews
Lake County Clerk of Courts**

Loan Company: _____

Address: _____

ATTENTION LIEN HOLDER

This is a request for a printed title for one of the reasons listed below.

Please check from the following:

Moving to the state of Ohio

Surviving spouse

Leased vehicle: 1-POA (power of attorney) appointing lease AND
 2-Leasing exemption number LD or 99#

Undisturbed mortgage: 1-Certified copy of security agreement AND
 2-If electronic lienholder, authorization letter
 required to issue an undisturbed mortgage

When complete, please forward to:

Title Office Central
8804 Mentor Ave.
Mentor, OH 44060

440-350-2800

Title Office West
Lake County Title Bureau
30188 Euclid Ave
Wickliffe, Ohio 44092
440-918-3425

Owner(s): _____

Signature: _____ Telephone: _____

Address: _____

Vehicle information listed below:

Year: _____ Make: _____ Body Type _____

Serial No. _____ Account # _____

The Original Ohio Certificate of Title with your mortgage note thereof will be returned to you. A Memorandum Certificate of Title which may be used only to procure Ohio License Plates will also be issued to your mortgage. Please notify the mortgagor as soon as the necessary papers are sent.

The above is in accordance with section 4504.14 of the Ohio Revised Code. All necessary papers according to Ohio laws will be returned to you upon completion (including the Ohio Title). This is for conversion only and not a transfer of ownership.

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S: Out of state transfer info.doc